

CS-22-007

CONTRACT APPROVAL FORM

(Contract Management Use only)
CONTRACT TRACKING NO.

CONTRACTOR INFORMATION

Name: Olsen Associates, Inc.
Address: 2618 Herschel Jacksonville FL 32204
Contractor's Administrator Name: Albert E. Browder, Ph.d., P.E. Title: Vice President and Principal
Tel#: (904) 387-6114 Fax: Email: abrowder@olsen-associates.com

CONTRACT INFORMATION

Contract Name: Continuing Contract for Prof. Coastal Engineering Serv. Contract Value: \$7,500(T&M-NTE)

Brief Description: Provide Misc. Coastal Engineering consultant Services related to the implementation of the SAISSA Beach Restoration Program for the 1st Quarter of FY 2023 to coincide with current Olsen Contract extension thru December 31, 2022.

Contract Dates: From: 10.01.2022 to: 12.31.2022 Status: New Renew Amend# X WA/Task Order
How Procured: Sole Source Single Source ITB RFP RFQ Coop. X Other Continuing Contact

If Processing an Amendment:

Contract #: Increase Amount of Existing Contract:
New Contract Dates: to TOTAL OR AMENDMENT AMOUNT:

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. Willie R Moore 8/18/22 SAISSA
Department Head Signature Date Submitting Department
2. Hannah Gilman 9/23/2022 43600539 531386
Procurement Date Funding Source: Acct #
3. Office of Management & Budget 9.26.22
Date
4. Denise Chley 9-26-22
County Attorney/Contract Management Date

Comments:

COUNTY MANAGER - FINAL SIGNATURE APPROVAL
Taco Pope 9/26/22
Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)
Copy: Department
Procurement
Office of Management & Budget
County Attorney/Contract Management
Clerk Finance

**NASSAU COUNTY - SAISSA
Task Order Memorandum
Contract CM1852**

To: Olsen Associates, Inc.
2618 Herschel St.
Jacksonville, FL 32204


Date: 05 August 2022
Contract: Coastal Engineering
Request Made By: SAISSA
Request Received By: Albert E. Browder, Ph.D., P.E.
Task Order No: CM 1852-TO 43

Task Order: Miscellaneous Beach Restoration Project Related Consultant Services (SAISSA FY23 – Q1)

The Consultant shall provide miscellaneous coastal engineering consultant services related to the implementation of the SAISSA beach restoration program in the first quarter of the SAISSA fiscal year 2023 (1 October to 31 December 2022), including but not limited to: coordination of the FDEP 2022/23 Beach Management Funding Assistance Program, including the drafting and submittal of amendments for the County/FDEP cost-sharing agreements; ~~formulation of an FDEP funding application for FY 2024/25 if needed~~ (not required in Q1); coordination and permitting of scarp removal activities, if required; requested beach inspections; attendance and reporting at quarterly SAISSA Board meetings (upon request); liaison with SAISSA Legal Counsel; coordination and liaison with the U.S. Army Corps of Engineers and the Florida Park Service regarding potential sand resources at Ft. George Inlet; public outreach efforts, such as presentation preparation and delivery, assistance with printed and electronic media, and other associated beach restoration project public outreach needs, and other ancillary beach restoration project- and permit-related matters or issues. Invoicing will be on a T&M basis at prevailing rates. The NTE budget shall be \$7,500.00.

These Services are not eligible for State cost-sharing

Olsen Associates, Inc.



Albert E. Browder, Ph.D., P.E.

Date: 05 August 2022

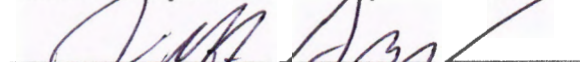
SAISSA



Mr. Andrew L. Wallace, SAISSA President

Date: 17-8-2022

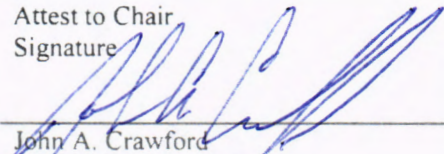
Nassau County Board of County Commissioners



Jeff Gray
Its: Chairman

Date: 9/26/2022

Attest to Chair
Signature



John A. Crawford
Its: Ex-Officio Clerk

Date: 9/26/2022

Approved As To Form and Legal Sufficiency:



Denise C. May

Date: 9-26-22

OLSEN ASSOCIATES, INC.

LABOR RATES

Nassau County, FL Contract CM1852
Task Order #43

Principal Engineer	\$192/hr
Senior Engineer	\$155/hr
Coastal Engineer I	\$137/hr
Coastal Engineer II	\$100/hr
Coastal Engineer III	\$ 90/hr
CADD Technician	\$ 73/hr
Administrative Assistant	\$ 77/hr

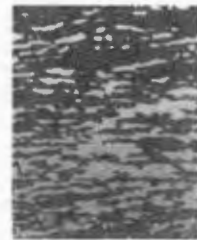
MEMORANDUM

Date: 05 August 2022

To: W. Moore – SAISSA Project Manager

From: Albert E. Browder, Ph.D., P.E. *AEB*
Senior Engineer, Project Manager

Re: Task Order #43, CM 1852
FY 2023 – Quarter #1 Miscellaneous Coastal Engineering Services in support of the
South Amelia Island Shore Stabilization Project
Amelia Island, Nassau County, FL



olsen
associates, inc.
Coastal Engineering

Attached please find our proposal for miscellaneous coastal engineering services supporting the engineered beach program for the first quarter of Fiscal Year 2023.

This Task Order is intended to address only the first quarter of SAISSA FY23, from October 1 to December 31 of 2022, in accordance with the termination date of Nassau County contract CM 1852.

Please do not hesitate to contact us with any questions. Thank you.

Enc./